



Titles, McMaster University Bookstore

Accounts Department | (905)525-9140 ext. 23357

Receipt Lookup Request

email:apbooks@mcmaster.ca

Complete, print and take to any cash desk at any Bookstore location.

All information below is required for receipt lookup.

Today's Date:		First Name:		Last Name:			
Transaction Date:		Phone#:		Email:			
Method of Payment:		<input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> AMEX <input type="checkbox"/> Debit					
<p>The cost of receipt lookups is \$5.00 per printed receipt.</p> <p><i>Note:</i> This service is only available for credit, charge account or debit transactions.</p> <p>We are unable to fulfill lookup requests for cash transactions.</p>		Card Number:		ONLY ENTER THE LAST 4 DIGITS			
		XXXX XXXX XXXX _ _ _ _					
		Other Payment Type (please specify below)					
		Student Charge		Student Number:			
		Research Charge		Account Number:			
		Department / PDA Charge		Account Number:			
Transaction Total (Exact dollar amount shown in your online bank statement.)				Optional / Additional Information to Assist in Record Search			
\$							
FOR OFFICE USE ONLY:				Cash Register #:			
				Cash Register Location:			